

Agenda Meeting Minutes - Tuesday, January 14, 2025)

The Agenda meeting of the Long Branch Board of Education was held in the Long Branch Administrative Office, 540 Broadway, Long Branch, New Jersey.

Mrs. Peters, Board President, called the meeting to order at 6:00 P.M.

1. MEETING OPENING

A. ROLL CALL

Mrs. Peters - President	Mrs. Youngblood Brown	Mr. Torres
Mrs. Dangler - Vice President	Mr. Ferraina	Mr. Zimmerman
Mr. Zambrano	Mr. Garlipp	Mr. Sama

Attorney present - Janice Arellano, Esq.

B. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated that adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated that a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement; Fire exits are located in the direction indicated. In case of fire, you will be signaled by a bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

C. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING

Mr. Genovese stated that the objecting member must give supporting reasons.

D. FLAG SALUTE AND PLEDGE OF ALLEGIANCE

Mrs. Peters, Board President, saluted the flag and led the Pledge of Allegiance

E. STATEMENT TO THE PUBLIC

Mrs. Peters made the following announcement: Oftentimes it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to five (5) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective

or current employee.

F. OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS

No one addressed the Board.

G. Comments from the Finance Committee Chairperson - Mrs. Youngblood Brown

Mr. Garlipp - With regard to the Health Center, have any new strategies been implemented to increase participation?

Mr. Rodriguez - Currently everything is status quo. There has been very little increase in visitations despite the fact that the Health Center is sending out information each month to the staff and the union is trying to push participation at the Center as well.

Mr. Garlipp - Did we get any information back from Dr. Mojares?

Mr. Rodriguez - We have given him the information. We are waiting to hear back from him.

Mrs. Peters - I asked Mr. Genovese to follow up with him this week to see if he needs any additional information.

H. APPROVAL OF MINUTES

I entertain a motion that the Board approve the following minutes:

Regular Meeting minutes of December 11, 2024

2. SECRETARY'S REPORT - The Superintendent of Schools recommends the following:

A. MONTHLY CERTIFICATION OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

I, Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

B. BUDGET TRANSFER REPORTS – FY2025 OCTOBER AND FY2025 NOVEMBER

I entertain a motion that the Board approve the following Budget Transfer Resolution contained herein:

RESOLUTION

WHEREAS, N.J.A.C. 6A:23A-16.10 "Budgetary Controls and Over Expenditure of Funds" states a "district Board of Education or Charter School Board of Trustees shall implement controls over budgeted revenues and appropriations and shall not approve any obligation or payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to N.J.S.A. 18A:22-8.1".

NOW, THEREFORE BE IT RESOLVED that the attached line item transfers FY2025 October and FY2025 November as listed be approved for the months ending October 31, 2024 and November 30, 2025.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

BOARD SECRETARY'S REPORT - FY2025 OCTOBER AND FY2025 NOVEMBER

I entertain a motion the Board approve the Board Secretary's Report for the months ending October 31, 2024 and November 30, 2024 contained herein.

D. REPORT OF THE TREASURER - FY2025 OCTOBER AND FY2025 NOVEMBER

I entertain a motion that the Board approve the Report of the Treasurer for the months ending October 31, 2024 and November 30, 2024 contained herein.

E. MONTHLY CERTIFICATION OF BOARD OF EDUCATION

I entertain a motion the Board approve the following Resolution:

RESOLUTION

BE IT RESOLVED, that pursuant to N.J.A.C. 6A:23A-16.10(c)(4). we, the Members of the Board of Education, after a review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, certify that to the best of our knowledge that as of October 31, 2024 and November 30, 2024 no major account or fund have been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Peter E. Genovese III, RSBO, QPA
School Business Administrator/Board Secretary

F. BILLS AND CLAIMS - NOVEMBER 15 - 27, 2024, DECEMBER 1 - 31, 2-24 AND JANUARY 1 - 15, 2025 FOR THE CITY OF LONG BRANCH, INTEGRATED CARE CONCEPTS AND CONSULTATION, VIOLETA PETERS AND TASHA YOUNGBLOOD BROWN

I entertain a motion the Board approve the bills and claims for November 15 - 27, 2024, December 1 - 31, 2024 and January 1 - 15, 2025 for the City of Long Branch, Integrated Care Concepts and Consultation, Violeta Peters and Tasha Youngblood Brown contained herein.

G. BILLS AND CLAIMS - NOVEMBER 15 - 27, 2024, DECEMBER 1 - 31, 2024 AND JANUARY 1 - 15, 2025 FOR DOMINIC SAMA AND JENA VALDIVIEZO, Ed.D.

I recommend the Board approve the bills and claims for November 15 - 27, 2024, December 1 - 31, 2024 and January 1 - 15, 2025 for Dominic Sama and Jena Valdiviezo, Ed.D. contained herein.

H. BILLS AND CLAIMS - NOVEMBER 15 - 27, 2024, DECEMBER 1 - 31, 2024 AND JANUARY 1 - 15, 2025 EXCLUDING THE CITY OF LONG BRANCH, INTEGRATED CARE CONCEPTS AND CONSULTATION, VIOLETA PETERS, TASHA YOUNGBLOOD BROWN, DOMINIC SAMA AND JENA VALDIVIEZO, Ed.D.

I entertain a motion that the Board approve the bills and claims for November 15 - 27, 2024, December 1 - 31, 2024 and January 1 - 15, 2025 excluding the City of Long Branch, Integrated Care Concepts and Consultation, Violeta Peters, Tasha Youngblood Brown, Dominic Sama and Jena Valdiviezo, Ed.D.

I. RECONCILIATION MONTHLY OPERATING REPORT - SODEXO - DECEMBER 31, 2024

I entertain a motion the Board approve the monthly operating report for the Sodexo Corporation, Food Service Management Company for the Long Branch School district for December 31, 2024 contained herein.

J. ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS DECEMBER 31, 2024

I entertain a motion the Board approve the monthly reports for the Athletic Fund, Elementary Schools, Middle School and High School Student Funds as of December 31, 2024 contained herein.

K. STUDENT REGISTRATION

3. **SUPERINTENDENT'S REPORT**

A. **RECOGNITION OF ACHIEVEMENT**

Martin Luther King Jr. Essay Contest Winners

The following students will be recognized at the Second Baptist Church on January 19, 2025:

Isabella Abreu - Grade 6
 Isabella Dos Santos - Grade 7
 Meade Cashaw - Grade 8
 Hailey Spinelli - Grade 9
 Jadah Morris - Grade 10
 Angelyn Santos-Gonzalez - Grade 11
 Daniel-John Diala - Grade 12

Patriots Pen Essay Contest Winners with VFW Post 2140

First Place - Kaley Jimenez Jimenez - Middle School - Grade 8 - \$150.00
 Second Place - Briana Mendez-Jovel - Middle School - Grade 8 - \$100.00
 Third Place - Isabella De Deus Oliveira - Middle School - Grade 8 - \$50.00
 Fourth Place - Joana Reyes Aguilar - Middle School - Grade 8 - \$50.00

B. **STUDENTS OF THE MONTH**

The following students have been selected as "Students of the Month" for January;

SCHOOL

STUDENT

Amerigo A. Anastasia School	Gwendolyn Feeney
Audrey W. Clark School	Wesilly Silva
George L. Catrambone School	Lillian Williams-Garrido
Gregory School	Hela Curet
High School	Julia Miranda Silva
Historic High School	Christopher Moses
Joseph M. Ferraina ECLC	Elias Cole
Lenna W. Conrow School	Rafael Olivera
Morris Avenue School	Zara Tenesaca Lopez
Middle School	Braylen Jones

C. **DISTRICT EMPLOYEES OF THE MONTH**

District Employees of the Month

The following staff have been selected as "District Employees of the Month" December

EDUCATOR OF THE MONTH

Danielle Scutellaro, Teacher, Gregory School

SUPPORT STAFF OF THE MONTH

Ruth Rodriguez, Instructional Assistant, Morris Avenue ECLC

D. **SCHOOL PRESENTATION**

Joseph M. Ferraina Early Childhood Learning Center

At the Joseph M. Ferraina Early Childhood Learning Center, students embark on their educational journey at just 3 years old, with a focus on making new friends, becoming comfortable in a school environment, and learning to express themselves. By age 4, they begin to develop essential collaborative skills, engaging in Project-Based Learning that nurtures their natural curiosity with the

guidance of supportive teachers. In Kindergarten, the emphasis shifts to strengthening foundational skills to prepare them for first grade and beyond. Through small group instruction, teachers are able to tailor their approach to meet each child's unique needs, setting them up for success in their educational journey.

4. GENERAL ITEMS - The Superintendent of Schools recommends the following:

A. MEMORANDUM OF AGREEMENT BETWEEN EDUCATION AND LAW ENFORCEMENT FOR THE 2024 - 2025 SCHOOL YEAR

I recommend the Board approve/ratify the renewal of the Memorandum of Agreement between Education and Law Enforcement for the 2024 - 2025 school year.

B. APPROVAL TO SUBMIT THE CLIMATE LITERACY FOR COMMUNITY RESILIENCE COMPETITIVE GRANT APPLICATION

I recommend the Board approve/ratify the submission of the Climate Literacy for Community Resilience Competitive Grant application FY2026 in the amount of up to \$30,500.

C. APPROVAL TO SUBMIT THE LOCAL RECREATION IMPROVEMENT GRANT APPLICATION

I recommend the Board approve/ratify the submission of the Local Recreation Improvement Grant application FY2025 in the amount of up to \$100,000.

Mr. Zambrano expressed concern about the lack of programs we have for girls softball. He questioned is there is anything we can do.

Mr. Rodriguez - This grant would not be for that purpose however I will reach out to the Recreation Department to see if they can implement some type of program for the younger girls.

D. APPROVAL TO SUBMIT THE NJ AFTERSCHOOL PROGRAM 25 GRANT

I recommend the Board approve the submission of the NJ Afterschool Program 25 Grant application from March 1, 2025 to August 31, 2025 in an amount up to \$200,000.

E. GIFTS TO SCHOOL

I recommend the Board approve the Gifts to School as listed;

Manalapan Recreation Soccer
Long Branch School District
280 Turkeys and Thanksgiving Baskets
Value: (\$8000.00)

Shamrock Engineering and Construction
Long Branch School District
Christmas Accessories and Tree
Value: (\$377.00)

5. PERSONNEL ACTION - The Superintendent of Schools recommends the following:

A. RETIREMENT - CONTRACTUAL POSITIONS

I recommend the Board accept the retirement of the following individual:

BONNIE TEDESCHI, Teacher, effective July 1, 2025. Mrs. Tedeschi has a total of 17 years of service.

B. RESIGNATION - CONTRACTUAL POSITIONS

I recommend the Board accept the resignation of the following individual:

GEHAN KENNEDY, Teacher, effective December 20, 2024.

C. RESIGNATION - STIPEND POSITIONS

I recommend the Board accept the stipend resignation of the following individuals:

LINDA BENNETT, Green Team School Leaders (JMF), effective December 13, 2024.

ALEXIS CORBETT, Class Advisor - Grade 10, effective November 27, 2024.

AMANDA OLSEN, Middle School Title I Tutors, effective December 2, 2024.

JOHN SEVERS, Middle School Boys Basketball Assistant Coach, effective January 1, 2025.

JESSICA SICKLER, Brookdale Math/Science Technology Facilitator, effective January 30, 2025.

Mr. Zambrano asked what the plans are for the Middle School Boys Basketball Assistant coach position.

Mr. Rodriguez - We currently have a Head Coach and an Assistant Coach and we have posted the open position to replace the Assistant Coach who resigned effective January 1.

D. ANNUAL STIPEND POSITIONS - 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following annual district stipend positions listed below:

DISTRICT

After School Academic Programs (ASAP) Substitute Safe School (STEAM) - \$20/hr.

Ka'Von Williams

After School Academic Programs (ASAP) Substitute Teachers (STEAM) - \$28/hr.

Jamie Gough, Gregory Penta

E. APPOINTMENT OF SUBSTITUTES FOR THE 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following substitutes for the 2024-2025 school year:

*pending fingerprints

RETURNING SUBSTITUTE CORRIDOR AIDE 2024-2025

Reynaldo Guzman, Terry Johnson, Ka'Von Williams

RETURNING SUBSTITUTE TEACHER 2024-2025 SCHOOL YEAR

Nicole, Cocco, Natasha Blueford-Middleton, Juliana Crespo, Janai Freer

SUBSTITUTE BUS DRIVER 2024-2025 SCHOOL YEAR

Orlando Castillo*

SUBSTITUTE CORRIDOR AIDE 2024-2025 SCHOOL YEAR

Edward Balina, Jeremy Rosa*

SUBSTITUTE CUSTODIAN 2024-2025 SCHOOL YEAR

Michael J. Jones*

SUBSTITUTE TEACHER 2024-2025 SCHOOL YEAR

Caitlin Eagan, James Mazzacco*, Hoyle Mozee, Joanne Rohrman

F. APPOINTMENT OF SUBSTITUTES - 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following substitutes for the 2024-2025 school year:

*pending fingerprints

SUBSTITUTE TEACHER 2024-2025 SCHOOL YEAR

Ryan Zimmerman*, Therese Zambrano

G. CHANGE IN TRAINING LEVEL - 2024 - 2025 SCHOOL YEAR

I recommend the Board approve/ratify the change in training level for the following individual effective November 1, 2024:

ELIZABETH MUSCILLO, Teacher, moving from BA to BA+30 on the teacher's salary guide.

H. FAMILY/MEDICAL LEAVE OF ABSENCE

I recommend the Board approve/ratify the medical leave of absences listed:

INTENTION TO RETURN FROM FAMILY/MEDICAL LEAVE OF ABSENCE

EMP ID. 8286, effective January 13, 2025.

EMP ID. 5839, effective December 16, 2024.

FAMILY/MEDICAL LEAVE OF ABSENCE USING SICK DAYS

EMP ID. 4207, from November 6, 2024 to February 28, 2025.

EMP ID. 4624, from January 2, 2025 to January 31, 2025.

EMP ID. 5914, from January 23, 2025 to February 21, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING URGENT BUSINESS DAYS

EMP ID. 4187, from January 9, 2025 to January 10, 2025.

EMP ID. 4624, February 3, 2025 to February 5, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING MINUS SUB PAY DAYS

EMP ID. 4187, from January 13, 2025 to January 21, 2025.

EMP ID. 4624, from February 6, 2025 to February 20, 2025.

FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

EMP ID. 4187, from January 22, 2025 to March 7, 2025.

EMP ID. 4624, from February 21, 2025 to March 20, 2025.

EMP ID. 8254, from January 20, 2025 to March 30, 2025.

REQUEST TO EXTEND FAMILY/MEDICAL LEAVE OF ABSENCE USING UNPAID DAYS

EMP ID 7717, from March 3, 2025 to April 1, 2025.

EMP ID 8166, from January 23, 2025 to March 25, 2025

I. ATTENDANCE AT CONFERENCES/MEETINGS

I recommend the Board Approve the attendance of staff members at the conferences listed on the attached.

Mrs. Peters stated that we may want to discuss the attendance at conferences at the Governance Committee meeting with regard to establishing policies as well as who should attend. She also suggested that when staff or Board members return from the conferences they should brief the others who could not attend.

6. STUDENT ACTION - The Superintendent of Schools recommends the following:

A. APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)

I recommended the Board approve the monthly report as required by statute.

Monthly HIB Report

Reporting Period - December 11, 2024 - January 10, 2025

Summary:

Total: Three (3) HIB investigations, three (3) incidents confirmed

Gregory School

One (1) investigation, (1) one incident confirmed as HIB

George L. Catrambone School

One (1) investigation, (1) incident confirmed as HIB

Audrey W. Clark School

One (1) investigation, one (1) incident confirmed as HIB

B. RECOMMENDATION FOR OUT OF DISTRICT STUDENTS FOR THE 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following placement of out of district students for the 2024-2025 school year:

EAST MOUNTAIN

Belle Meade, NJ

Tuition: \$64,000.00

Trans:

Effective Dates: 11/22/24 - 6/19/25

ID#: 20270484, classified as Eligible for Special Education and related services

SUMMIT

New Providence, NJ

Tuition: \$4,950.00

Trans:

Effective Dates: 12/1/24 - 6/18/25

ID#: 203910481, classified as Eligible for Special Education and related services

C. PLACEMENT OF TUITION-IN STUDENT FOR THE 2024-2025 SCHOOL YEAR

I recommend the Board approve/ratify the following placement of a tuition-in student for the 2024-2025 school year:

MATAWAN SCHOOL DISTRICT

ID#: 202910821

Placement: Audrey W. Clark School

Tuition: \$53,427.00

Effective Date: 12/10/24

D. STUDENT TEACHER/INTERN PLACEMENT

I recommend the individuals listed be authorized to conduct their student teaching in the Long Branch Public Schools as indicated during the 2024-2025 school year. Long Branch Public School employees must complete their student teaching and/or internship outside of their contractual hours:

Attending School/Student	Pairing / Location	Attending Dates
Brookdale Community College: Michelle Saner	Meghan Rathjen - LBHS	January 2025 - December 2025
Fort Hays University: Francesca Fantini	Ellen Marx - AAA	January 2025 - June 2025
Monmouth University: Lariss Leonel	Elisa Perez - AAA	January 2025- December 2025
Monmouth University: Marykate Donaway	Robert Clark - LBHS	January 2025 - December 2025

Monmouth University: Cristina Fico	Kelli Shaugnessy - GLC	January 2025 - December 2025
Rutgers University: Isabella Sessa	Meagan Ruland - LBHS	January 2025 - June 2025

Mr. Zambrano asked regarding one of the district employees receiving mentoring.

Dr. Valdiviezo stated that the staff member is currently giving up her lunch period to be mentored and once she becomes a student teacher she would no longer be an employee.

E. **FIELD TRIPS**

I recommend the Board approve the Field Trips indicated below and made part of the permanent minutes upon Board approval.

7. **CORRECTIONS/REVISION TO MINUTES**

A. **CORRECTIONS/REVISION TO MINUTES**

I recommend the Board approve the following corrections/revisions to the minutes:

November 20, 2024

Family/Medical Leave of Absence Using Unpaid Days

EMP ID#8805, George L. Catrambone School, Instructional Assistant, from December 16, 2024 to December 20, 2024. This should have read use of paid days.

Coaching Athletic Stipend Positions - Winter 2024

Basketball - Boys; Assistant Coach; \$3,400. - Choyce Schwartz should have been listed effective December 1, 2024.

8. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

Mr. Zimmerman asked if we currently take students in from other districts.

Dr. Dudick - Yes, we take students in under a tuition agreement which is generally for special education needs but not always.

Mrs. Peters - I apologize for not having the committee assignments for tonight but I will have them in a couple of days.

Mr. Rodriguez - We will be working on creating the committees for the Academic and Athletic Hall of Fame, as well as the calendar committee.

Mrs. Peters - When will the student advisor begin coming to the Board meetings?

Mr. Rodriguez - In February.

Mrs. Peters - I would also like to start seeing the staff who receive recognition from the Board attending the meetings.

Mr. Rodriguez - They will be invited.

Mr. Zimmerman - Are we doing anything for the soccer team?

Mr. Rodriguez - We held a pizza event for them and when they receive their jackets we will be bringing them to a Board meeting for recognition.

9. **ADJOURNMENT - 6:47 P.M.**

Motion by Rick Garlipp, second by Dominic Sama

Yea: Violeta Peters, Armand Zambrano, Joseph M Ferraina, Rick Garlipp, Tasha Youngblood Brown, Theresa Dangler, Tony Valdiviezo, Dominic Sama, Jon Zimmerman

Final Resolution: Motion Carries